



ART ON LOAN EXHIBITION - LOAN PROPOSAL

Artist with Gallery Representation

LENDER (Person who legally owns the artwork)

First Name _____ Last Name _____ Middle Initial _____

Street Address _____ City _____

State _____ Zip _____

Telephone 1 _____ Telephone 2 _____ Fax _____

E-mail _____

LENDER'S AGENT (Gallery, etc.)

First Name _____ Last Name _____ Middle Initial _____

Street Address _____ City _____

State _____ Zip _____

Telephone 1 _____ Telephone 2 _____ Fax _____

E-mail _____

CONTACT PERSON (This person will be contacted regarding the loan proposal and during the loan period)

First Name _____ Last Name _____ Middle Initial _____

Street Address _____ City _____

State _____ Zip _____

Telephone 1 _____ Telephone 2 _____ Fax _____

E-mail _____

ARTWORK INFORMATION

Artist _____ Title _____

Media _____ Dimensions _____

Approx. Weight _____ Value \$ _____

*****Attach two color images of the artwork from two different views*****

SITE PREFERENCES FOR PLACEMENT OF ARTWORK

Site 1 _____

Site 2 _____

Site 3 _____

☐ I am willing to consider other locations for the placement of my artwork.

DESCRIPTION (Attach or write a description of the piece below)**INSTALLATION REQUIREMENTS** (Lender is responsible for installation costs)

Please describe any special issues related to the artwork (e.g. moving parts, lighting, water, etc.)

The City of Santa Fe Arts Commission's Art On Loan Program places privately owned artworks on city-owned spaces. Galleries, individuals and artists may offer artworks for loan. All loans are made to the City free of charge. The lender is responsible for all installation, insurance, and maintenance costs. All lenders must sign an agreement with the city. (Copies of the agreement are available upon request).

PRINT NAME _____

SIGNATURE _____ **DATE** _____